



Application for Canvasser License

By Charitable and Non-Charitable Organizations, Individuals,
Partnerships, Associations or Corporations

City of O'Fallon Municipal Code 605.080

Check one: charitable non-charitable

Please print. All questions must be answered.

Name of organization/business you represent _____
() individual () partnership () association () corporation

Business address _____

City _____ State _____ Zip Code _____

Business phone (____) _____ Contact Name & Phone _____

Web site address of the organization/business _____

The canvassing will consist of (check one): One event Series of events

Beginning date _____ Ending date _____

List the merchandise or services to be sold _____

Is the organization a non-profit, charitable organization? _____

If "yes", please attach a copy of the certification from the State of Missouri as to your tax-exempt status.

Application for Canvasser License

If applying for a canvasser's license for charitable purposes, describe the reason for this canvassing.

Local address of organization/business _____

Relationship between organization and applicant _____

Date of previous application, if any _____

Explain how the canvassing will be conducted, given details of what type of canvassing is proposed, who will be approached, how they will be contacted, and the geographical areas where the canvassing is to be conducted.

Will a vehicle be used in the proposed canvassing? _____

If "yes", give make, model, year and color of each vehicle _____

How many canvassers will be engaged? _____

Has a license issued by the City of O'Fallon ever been revoked or refused? _____

Has the applicant ever been convicted of any violations, including ordinance violations from the City of O'Fallon or any other municipality regulating peddling or solicitation? _____

If "yes", please explain _____

Application for Canvasser License

- A canvasser license must be carried when canvassing in the City, and must be available for examination upon request by any officer of the City or by any person being approached.
- Canvassers may only canvass at the front door (main entrance) of a residence.
- Canvassers are prohibited from knocking on a door that has a “No Solicitors, No Peddlers” sticker affixed. Canvassers should not canvass any residences in subdivisions and/or condominium complexes that have posted a sign on their property that states no soliciting or peddling is allowed.
- Hours of canvassing are from 9:00 A.M. and 8:00 P.M. in the hours of Central Standard Time and 9:00 A.M. and 9:00 P.M. in the hours of Central Daylight Time.

A copy of the principal’s current and valid sales tax license as issued by the State of Missouri is required. The principal must also be current in any obligations to the City, including, but not limited to, any necessary business license or other fees or permits, if the principal has any such obligations.

A list of all infractions, offenses, misdemeanors and felonies convictions of each person for whom a card is requested for the seven (7) years immediately prior to the application. The application shall also be accompanied by a “criminal history records” name search report from the Missouri Highway Patrol issued not more than one year prior to the date of application, and by substantially similar report from each state in which the applicant has been a resident within the preceding seven years. It is understood that if the applicant has been convicted of a felony or a misdemeanor involving moral turpitude within the past seven (7) years or if any statement upon this application is false, the license will be denied.

I further state, by filling out this application, that I have read the Peddlers, Solicitors and Canvassers Ordinance provided to me, and that I understand that any violation of the

Application for Canvasser License

conditions specifically spelled out in the Ordinance will result in the license being pulled and any person violating any part of the ordinance shall be prosecuted under the general penalty Section of the City of O'Fallon as set forth as Municipal Code 605.080.

Signature of Applicant Date

For City Use Only _____

Background Check Supplied and Examined Yes No Employee Initials _____

Number of Days _____

Amount Paid _____

Personal Pedigree information must be supplied for each individual who will be canvassing door-to-door. All sections must be completed or the application will be denied.

Application for Canvasser License

Applicant Personal Pedigree Information

Last Name: _____ First Name: _____ Middle Initial: _____

Race: _____ Sex: _____ Date of Birth: ____/____/____

Height: _____ Weight: _____ Place of Birth: _____

Driver's License Number: _____ State: _____

Social Security Number: _____

Current Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Additional State(s) lived in for the past 7 years? _____

List all infractions, offenses, misdemeanors and felony convictions for the seven years immediately prior to the application: _____
